

Course Description Form

Course Name:					
English language					
Course Code					
Year/Quarterly:					
annual					
Date of preparation of this description:					
24/3/2024					
5. Available Forms of Attendance:					
Presence					
6. Number of study hours/units:					
2 hours					
7- Course Administrator Name:					
Name: Muthanna Hafedh Dawood					
Email: muthanahafedh@gmail.com					
8- Course Objectives					
Course Objectives	Identify the rules of the English language. Learn the conversation skills in English. Identify translation skills in English. Identify writing skills in the English language. Identify reading skills in the English language.				
9- Teaching and Learning Strategy					
Strategy					
.10Course Structure					
Week	Hours	Required Learning Outcomes	Unit/Subject Name	Learning method	Evaluation method
The first	2	Basics of the English language	English concepts	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces

				discussion	4-Learning Matrix 5. Reports and studies
The second	2	English pronouns	Learn about pronoun concepts	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Third	2	Auxiliary verbs	Identify auxiliary verbs in English	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Fourth	2	Verb rules	Learn about the rules of verbs in the English language	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Fifth	2	Sections of speech	Identify the parts of speech in the English language	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Sixth	2	Rules for nouns - rules for adjectives	Learn about the concepts of noun and adjective grammar	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Seventh	2	Solving exercises	Solve the exercises related to the previous chapters	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Eighth	2	Experimental exam	To know the level of students through understanding the academic material	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Ninth			First Monthly Exam / First Semester	editorial	10 degrees

Tenth	2	English conjunctions	Identify conjunctions in the English language	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Eleventh	2	English Prepositions	Recognizing prepositions in the English language	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Twelfth	2	Negation rule	Identify the negation tools in the English language	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Thirteenth	2	Question composition	To give students the concept of question formulation in the English language	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Fourteenth	2	Solution exercises + practice exam	Solving the exercises of previous chapters + conducting a trial exam for students to determine their understanding of the given materials	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Fifteenth			Second Monthly Exam / First Semester	editorial	10 degrees
Sixteenth	2	Additional rules	To increase the student's knowledge of additional rules in the English language	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Seventeenth	2	Irregular verbs	To enable the student to distinguish irregular verbs from regular verbs	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Eighteenth	2	Common words	To demonstrate the student's knowledge of common words used	1- How to give lectures 2- Student Groups 3-Workshops	1- Exams of all kinds 2- Feedback from students

			in the English language	4. Reports and Studies 5. Case studies and discussion	3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
nineteenth	2	The difference between the British language and the American language	For the student to know the difference between languages	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
20th	2	Article Translation	To identify common students' pronunciation errors during translation	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Twenty one	2	Write the official email	Increasing students' knowledge of writing official emails	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Twenty-second	2	Writing a CV	To teach the student to write his own CV	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Twenty-third	2	Solving exercises	Solve the exercises of the previous topics	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Twenty-fourth	2	Experimental exam	To know the students' level of understanding of the academic material taught to them	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Twenty-fifth	2		First Monthly Exam / Second Semester	editorial	10 degrees
Twenty-sixth	2	Conversation skills	To give students the ability to speak the English language and know the weak points of each student	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix

					5. Reports and studies
Twenty-seventh	2	Article translation	To understand the basics of students' pronunciation through translation	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Twenty-eighth	2	Solving exercises	Solve exercises related to the previous topics	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Twenty-ninth	2	Experimental exam	To know the students' level of understanding the academic material	1- How to give lectures 2- Student Groups 3-Workshops 4. Reports and Studies 5. Case studies and discussion	1- Exams of all kinds 2- Feedback from students 3- The way of expressing faces 4-Learning Matrix 5. Reports and studies
Xxx			Second Monthly Exam / Second Semester	editorial	10 degrees

11. Course Evaluation

Distribution of the score out of 100 according to the tasks assigned to the student such as daily preparation, daily, oral, monthly, written exams, reports etc

12. Learning and Teaching Resources

Headway student book 1: Headway exercise book 1. Headway student book2: Headway exercise book2. Headway student book 3: Headway exercise book3. Headway student book 4: Headway exercise book 4	Required prescribed books
NEW ENGLISH FILE BOOK ENGLISH FOR MANAGEMENT.	Main references (sources)
NEW ENGLISH FILE BOOK. ENGLISH FOR MANAGEMENT.	Scientific journals in administrative specializations
Websites specialized in the English language	Specialized Websites